Dated: 13/11/2017

Chandernagore Municipal Corporation Barabazar, Marrie Park, P.O. Chandernagore Dist: Hooghly

Notice Inviting e-Tender

Notice Inviting e- Tender No.: WBMAD/CMC/ MAYOR/GCM/NIT-02(e)/2017-18, Dated:13/11/2017

Memo No. 3133/GCM/TENDER/2017/02

Mayor, Chandernagore Municipal Corporation invites e-tender for the work detailed in the table below: (Submission of Bid through **online**)

Name of Scheme: Development of Toilet Blocks under Green City Mission.

List of Schemes:

S1 no	Name of Work (1)	Estimated Amount	EMD (Rs)	Tender Fee	Period of Completion	Concerned Officer (6)	Fund (7)	Eligibility Criteria (8)
		(Rs) (2)	(3)	(Rs)(4)	(5)	()	,	
1	Construction of Public Wayside conveniences (Sulabh Souchalay) under Green city Mission at Jyoti Bazaar under Ward no 23	9,94,858	19,897	1000	120 Days from date of receiving of Work Order Hon'ble Mayor, Chandernagore Municipal Corporation	Chandernagore City Municipal Missi		executed within last 5 years. 2. Should posses valid
2	Construction of Public Wayside conveniences (Sulabh Souchalay) under Green city Mission at Bow Bazaar under Ward no 31	9,94,858	19,897	1000			Green City Mission Fund	
3	Construction of Public Wayside conveniences (Sulabh Souchalay) under Green city Mission at Palika Bazaar under Ward no 9	9,94,858	19,897	1000				
4	Construction of Public Wayside conveniences (Sulabh Souchalay) under Green city Mission at Laxmi Ganj Bazaar under Ward no 6	9,94,858	19,897	1000			digit, GSTIN Number under GST Act,2017 & Professional Tax Clearance Certificate.	
5	Construction of Public Wayside conveniences (Sulabh Souchalay) under Green city Mission at Southern end of Strand road near Patal Bari under ward no 16	9,94,858	19,897	1000				3. Must be financially sound and have machineries required for the job.

Seal and Signature of the Tenderer

Chandernagore Municipal Corporation

- 1) In the event of e-filling, intending bidder may download the tender documents from the website http://wbtenders.gov.in directly with the help of Digital Signature Certificate.
- 2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website http://wbtenders.gov.in
- 3) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the authority of "Mayor, Chandernagore Municipal Corporation". The decision of the 'Tender Evaluation Committee' of Chandernagore Municipal Corporation will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 4) Eligibility criteria and product specification for participation in the tender -
 - (1) As per NIT detail table (Sl. No. 8) above

Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the year 2016-2017, Pan Card, Valid 1: digit GSTIN Number under GST Act 2017 are to be accompanied with the Technical Bid Documents.

[Non-statutory documents

The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

In case of Proprietorship, Partnership Firms and Company, Authenticated Balance Sheet and Profit & Loss Account in favour of applicant are to be furnished. No other name along with applicant's name in such enclosure will be entertained.

[Non-statutory documents

Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

[Non-statutory documents]

Joint Ventures will not be allowed.

A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If four to have applied severally in a single job, all his applications will be rejected for that job without assigning any reason thereof.

The executing agency may not get a running payment unless the gross amount of running bill is 30% of the tendered amount whichever less. Provisions in Clause(s) 7, 8 & 9 contained in Terms and Conditions of Chandernagore Municipal Corporation so far as they related quantum and frequency of payment is to be treated as superseded.

Adjustment of price in respect of construction materials shall not be applicable. The bidders shall quote their rate accordingly.

No mobilization advance and secured advance will be allowed.

Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their ow cost and responsibility.

All materials required for the proposed work shall be of specified grade inconformity with relevant code of practice (latest revision accordingly and shall be procured and supplied by the agency at their own cost including all taxes. If required by the Engineer-in-Charg further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

Constructional Labour Welfare CESS @ 1% (one percent) of cost of construction will be deducted from every Bill of the selected agency. There shall be no provision of Arbitration.

Bid shall remain valid for a period not less than 120 (*one hundred twenty*) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

5) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
01	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	13/11/2017 From 17.00 hrs
02	Documents download start date (Online)	13/11/2017 from 17.00 hrs
03	Pre-bid meeting to be held at Office of the Mayor, Chandernagore Municipal Corporation	21/11/2017 at 16.00 hrs
04	Bid submission start date (On line)	13/11/2017 from 17.00 hrs
05	Bid Submission closing date (On line)	06/12/2017 up to 17.00 hrs
06	Last Date of submission of original copies of Tender Documents	07/12/2017 up to 17.00 hrs
07	Bid opening date for Technical Proposals (Online)	11/12/2017 at 10.00 hrs
08	Date of uploading list for Technically Qualified Bidder(online)	TO BE NOTIFIED LATER
09	Date for opening of Financial Proposal (Online)	TO BE NOTIFIED LATER

- 6) The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintaine during progress of work and a period of 3 (Three) year from the date of successful completion of the work to the entire satisfaction of the Authority. If any defect / damage are found during the period as mentioned above, the contractor shall make the same good at his own co to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect. Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above for 3 (Three) year from the date of completion of the work. Terms and Conditions of Chandernagore Municipal Corporation shall be treated as superseded. Vide Order No- 592/1(125)/MA/(10/3S-21/2013 dt. 28 day of October 2016.
- 7) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.
- 8) Earnest Money 2% of the estimated amount put to tender. It is to be submitted online Tender fee, which is non-refundable, is to be submitted online
- 9) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain a information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Invitir Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- 10) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Biddin shall be reimbursable by the Department. The tender accepting authority of Chandernagore Municipal Corporation reserves the right taccept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by an Tenderer at the stage of Bidding.
- 11) <u>Refund of EMD:</u> The Earnest Money of all the **unsuccessful Tenderers** deposited in favour of "Chandernagore Municipal Corporation" payable at Chandernagore will be refunded online.
- 12) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in Section 'A' before tendering the bids.
- 13) Conditional / Incomplete tender will not be accepted under any circumstances.
- 14) The intending Tenderers are required to quote the rate online.

- 5) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made nd order issued there under from time to time.
- 6) Guiding Schedule of Rates: For details information kindly contact PWD of handernagore Municipal Corporation.
- 7) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect nanufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without ny prejudice.
- 8) The Mayor, Chandernagore Municipal Corporation reserves the right to cancel the N.I.T. due to unavoidable circumstances and no laim in this respect will be entertained.
- 9) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Mayor i.e. Tender Inviting authority within 2 (*two*) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will e entertained by the Tender Inviting Authority/ Tender Evaluation Committee.
- 0) Before issuance of the **WORK ORDER**, the tender inviting authority may verify the credential and other documents of the lowest enderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either nanufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.
- 1) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede ormer one in following sequence:
 - 1) Terms and Conditions of Chandernagore Municipal Corporation.
 - 2) N.I.T
 - 3) Special Terms and Conditions
 - 4) Technical Bid
 - 5) Financial Bid

22) Qualification criteria:

e tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The lders shall have to meet all the minimum criteria regarding:

- 1) Financial Capacity
- 2) Technical Capability comprising of personnel & equipment capability
- 3) Experience / Credential

e eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned above and the claration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted a bidder is either manufactured or false in such cases the eligibility of the bidder /tenderer will be rejected at any stage without any judice.

3) Escalation of Price on any ground and consequent cost overrun shall not be entertained under any circumstances. Rates should be uoted accordingly.

py forwarded for information and necessary action with a request to arrange for displaying the notice board for wide publicity.

Dy. MAYOR, Chandernagore Municipal Corporation

MMIC (PWD, Relief, Light, Health, Stores, UPE, Water) Chandernagore Municipal Corporation

COMMISSIONER, Chandernagore Municipal Corporation

ENGINEER, Chandernagore Municipal Corporation

FINANCE OFFICER, Chandernagore Municipal Corporation

THE CHIEF EXECUTIVE OFFICER, KMDA. Kol, Prasasonik Bhawan, Salt Lake, Kol-64,DD-1, SEC-1,

THE SABHADHIPATI, Hooghly Zilla Parishad, Chinsurah, Hooghly.

THE SUPERINTENDING ENGINEER, Munici Engi Director.Patalbazar 3rd floor.Tinkonia.

THE DIST MAGISTRATE, Hooghly.

- . OFFICE NOTICE BOARD.
- . CHAIRMAN, Bansberia Municipality.
- CHAIRMAN, Bhadreswar Muinicipalty.
- CHAIRMAN, Hooghly Chinsura Municipalty.

SECTION - A INSTRUCTION

TO BIDDERS

eneral guidance for e-Tendering:

structions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

$\underline{Registration of Contractor}:$

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government of Procurement System, through logging on to https://wbtenders.gov.in (the web portal of Chandernagore Municipal Corporation the contractor is to click on the link for e-Tendering site as given on the web portal).

DigitalSignaturecertificate(DSC):

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tender from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available the Web Site stated in Clause (i). above. DSC is given as a USB e-Token.

The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the websi mentioned in Clause (i) using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

. <u>Participationinmorethanonework</u>:

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found thave applied severally in a single job all his applications will be rejected for that job.

. <u>Submission of Tenders</u>:

Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date &time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

- (a). Statutory Cover containing the following documents:
- 1) Terms and Conditions of Chandernagore Municipal Corporation.
- 2) N.I.T.
- 3) Prequalification Application (Sec-B, Form I) (on company's letter head).
- 4) Form-II to IV (on company's letter head)

Downloaded properly and upload digitally signed.

The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid.

Seal and Signature of the Tenderer

Chandernagore Municipal Corporation

). Non-statutory Cover Containing the following documents:

Professional Tax (PT) deposit receipt challan for the financial year 2016-2017, Pan Card, IT, Income Tax Return for the Assessment 2016-17, Valid 15-digit GSTIN number under GST Act, 2017

Registration Certificate under Company Act. (if any).

Registered Deed of partnership Firm / Article of Association & Memorandum.

Power of Attorney (For Partnership Firm / Private Limited Company, if any).

Authenticated Balance Sheet & Profit & Loss A/c. for the last 3 (three) years (year just preceding the current Financial Year wil considered as year – I)

List of Technical staffs along with structure & organization (Section – B, Form – III).

For Registered Unemployed Engineers' Co-operative Societies and Registered Labour Co-operative Societies having Credential completion of at least one similar nature of work under the authority of State / Central Government, statutory bodies under State / Central Government constituted under the statute of the State / State Government having a magnitude of 50% (*Fifty percent*) of the Estim amount put to tender is to be furnished. [Ref. Sl. No. 5 & 7 of this NIT]. Scanned copy of Original Credential Certificate as stated in No. 5 of N.I.T.

N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No. A.5.(a). and Sl. No. : A.5.(b). will render the tenderer liable to be rejected for both statutory & non statutory cover.

Financial Proposal:-

The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid.

Downloaded properly and upload digitally signed.

Non-Statutory Document:

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents' to send the selected documents to Non-Statutory folder.

Next Click the tab"Click to Encrypt andupload"and then click the "Technical" Folder to upload the Technical Documents.

S1.	Category	Sub-Category	Dotail(c)
No.	Name	Description	Detail(s)
A.	Certificate(s)	Certificate(s)	Valid 15-digit GSTIN Number under GST Act 2017 & PAN P Tax (Challan) (2016-17) Latest IT Receipt Income Tax Return for Assessment year 2016-17
В.	Company Detail(s)	Company Detail	Proprietorship Firm (<i>Trade License, Running Factory License</i>) -Structure & Org. Partnership Firm (<i>Partnership Deed, Trade License, Running Factory License</i>) Ltd. Company (<i>Incorporation Certificate, Trade License, Running Factory License</i>) Society (<i>Society Registration Copy, Trade License, Running Factory License</i>) Power of Attorney, Memorandum of Association and Articles of Association of the Company
C.	Credential	Credential	Similar nature of work done & completion certificate which is applicable for eligibility in this tender as per Form –IV Section –B.
D.	Financial Info		Authenticated Balance Sheet & Profit & Loss A/c for the last 3 (three) years (year just preceding the current Financial Year will be considered as year – I)
E.	Man Power	Technical Personnel	List of Technical Staffs with Qualifications & Experience.

V.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No.5.(a). and Sl. No.: .5.(b). and Sl. No.: 5(a) will render the tenderer liable to be rejected for both statutory & non statutory cover.

SPECIAL TERMS & CONDITIONS AND SPECIFICATION OF WORKS

The tenderer should quote his base offer as per the quantity described in the Schedule, which may be accepted by the department if fo technically acceptable and economically viable.

The tenderer should furnish the name of the state where factory is situated.

It is to be noted that Finance Department Notification No. 10500-F dt. 19th Nov. 2004 of Govt. of West Bengal will be applicable finalization of tender.

In case the new D.G.S&D rate contract comes into operation before issuance of the Acceptance Order and if the rate contract is lower t that of the tendered rate, the benefit of lower price in rate contract shall be passed on to the purchaser i.e. the payment would be mad the lower rate.

In order to ensure timely and proper supply, the tender inviting Authority's right to split tender quantities between L-1 and other bidde a later date is reserved. It will be the discretion of Tender Inviting Authority to split the quantity based on the capacity and the capab of such bidders for which required information will be sought from the respective bidders at a later date.

The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. Downloaded properly and Upload digitally signed.

Tender Evaluation Committee (TEC)

Evaluation Committee constituted by the Competent Authority of Chandernagore Municipal Corporation will function as Evaluation Committee for selection of Technically Qualified Contractors.

Opening & evaluation of tender:

If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.

Opening of Technical Proposal:

Technical proposals will be opened by the Concerned Tender Inviting Authority or his authorized representative electronically from the website using their Digital Signature Certificate (DSC).

Intending Tenderers may remain present if they so desire.

Cover (folder) for Statutory Documents (Ref. Sl. No. A.5.(a).) will be opened first and if found in order, cover (folder) for Non-Statutor Documents (Ref. Sl. No. A. 5. (b). Will be opened. If there is any deficiency in the Statutory Documents the tender will summarily t rejected.

Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

Summary list of technically qualified tenderers will be uploaded online.

Pursuant to scrutiny & decision of the Board of Councilors' the summary list of eligible tenderers & the serial number of work for which thei proposal will be considered will be uploaded in the web portals.

During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original har copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

1. Financial Proposal

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (Presenting Above / Below / At per) online through computer in the space marked for quoting rate in the BOQ. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor. Financial capacity of a bidder will be judged on the basis of information furnished in Section - B.

Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documen on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropria authority for prosecution as per relevant IT Act.

Rejection of Bid:

Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

Award of Contract

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

Terms and conditions of Chandernagore Municipal Corporation will be incorporated all agreements between the Tender Acceptin Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in Sl. No. 1 of N.I.T. along with requisite cost through Demand Draft / Pay Order issued from any nationalized bank if avour of the Chandernagore Municipal Corporation payable at Chandernagore within time limit to be set in the letter of acceptance.

SECTION - B FORM - I

PRE-QUALIFICATION APPLICATION

	e Municipal Corporation, rrie Park, Chandernagore, 136.
Ref. :	Tender for
	(Name of work)
	e-N.I.T.No. : WBMAD/CMC/ MAYOR/GCM/NIT-02(e)/2017-18,Dated:13/11/2017
Dear Sir,	
	ned the Statutory, Non-statutory & N.I.T. documents, I $/$ we hereby submit all the necessary information and nents for evaluation.
	n is made by me / us on behalf of in the capacity
	duly authorized to submit the order.
	evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for d for completion of the contract documents is attached herewith.
We are interest	ed in bidding for the work(s) given in Enclosure to this letter.
We understand	I that:
1) Tender Inv	riting & Accepting Authority can amend the scope & value of the contract bid under this project.
2) Tender Invit	ring & Accepting Authority reserve the right to reject any application without assigning any reason.
Enclosure(s)	: e-Filling -
	1) Statutory Documents.
	2) Non Statutory Documents.
Date:	

Seal and Signature of the Tenderer

SECTION – B Form-II

[To be furnished on Company's Letter Head]

1) I, the under-signed do certify that all the statements made in the attached submitted proved to be false or concealed, the application may be rejected and	•
2) The under-signed also hereby certifies that neither our firm M/S	S
nor any of constituent partner	had been debarred to participate in any tender by any Gov
Organization / Undertaking during the last 5 (five) years prior to the date of this	N.I.T.
3) The under-signed would authorize and request any Bank, person, Firm necessary and/or as requested by the Department to verify this statement.	or Corporation to furnish pertinent information as deeme
4) The under-signed understands that further qualifying information may be the request of the Department.	e requested and agrees to furnish any such information
5) Certified that I have applied in the tender in the capacity of individual/ as a gob.	partner of a firm and I have not applied severally for the sam
Te hereby declare that we agree to the terms and condition laid down in the funicipal Corporation as published in the NIT no: WBMAD/CMC/ MAYOR wer rides any remarks/observation/ submission made anywhere else in our submission.	/GCM/NIT-02(e)/2017-18,Dated:13/11/2017 This agreeme
	Signed by an authorized officer of the firm
	Title of the officer
	Name of the Firm with Seal
	rune of the first with oct
	Date:

$\boldsymbol{SECTION-B}$

FORM – III

STRUCTURE AND ORGANISATION

Name of Applicant	:
2) Office Address	:
-	
Telephone No.	:
Fax No.	:
3) Name and Address of Bankers	:
4) Attach an organization chart showing the structure of the	:
company with names of Key	
personnel and technical staff with Bio-data	
Note: Application covers Proprietary	Firm, Partnership, Limited Company or Corporation
	Signature of applicant including title and
	capacity in which application is made

Seal and Signature of the Tenderer

Chandernagore Municipal Corporation

SECTION - B

FORM - IV

Experience Profile

Name of Employer	Name, Location & nature of work	Name of Consulting Engineer responsible for supervision	Contract price in Indian Rs.	Percentage of Participation of company	Original Date of start of work	Original Date of completion of work	Actual Date of starting The work	Actual Date of completion of work	Reasons for delay in completion (if any)
		supervision							
Note: 1) Certi	ficate from th	e Employers to	be attached			1			
2) No	on-disclosure	of any informat	ion in the Sc	hedule will result i	n disqualifi	cation of the firn	n		
					<u>-</u>	ignature of appli	cant includit	ng title and	
							cant including title and application is made		