



CHANDERNAGORE MUNICIPAL CORPORATION

No.IA/Tend/ 2021-22/ 209

Dated. 01.02.2022

TENDER NOTICE

Sealed tenders are invited from the experienced, resourceful and interested suppliers for supply of the following Printing items required for the different department of this Corporation, during the Financial Year 2022-2023.

Tenders are to be submitted on or before 25.02.2022 within 3.00 p.m. and will be open on the same day at 3.30 p.m. Rates should be inclusive of all the taxes and other incidental charges if any.

In case accepted tenderer, fails to supply the required printing items within the stipulated date & time, necessary items will be procured from the available sources & the difference in cost will be recovered from the tenderers.

This Corporation reserves the right to accepted or reject any tender without assigning any reason whatsoever.

This Tender Notice may visit in CMC website No. www.chandernagoremunicipalcorporation.in

It is also noted that the items should be as per specification.

[Description of the items are attached in separate sheets]

It is here noted that all items should be as per our specification, for further detail about specification tenderer are requested to contact Store Department of this Corporation.

Commissioner/Secretary/Finance Officer
Chandernagore Municipal Corporation

Secretary
Chandannagar Municipal
Corporation

Copy to :-

1. Commissioner/Secretary/F. O.
2. E.O & O.C (T.P.Cell)
3. Engineer
4. A. O.
5. System Analyst, I.T. Cell, for immediate uploading the notice in the official website.
6. Store
7. Office Notice Board
8. Borough Notice Board 1,2,3,4,5

9. M/S.....

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Commissioner/Secretary/Finance Officer
Chandernagore Municipal Corporation

Secretary
Chandannagar Municipal (2)
Corporation

R.B.D. DEPARTMENT (BIRTH & DEATH)

Sl. No.	Description of the items	Quantity Required	Rate Required
1.	Application 'Form' for the Registration of child's name (as per our sample)	100 books x 100 pgs	Lot
2.	Application 'Form' for the Registration of Deaths/cremation (as per our sample)	100 books x 100 pgs	-do-
3.	Blank certification of Birth(10 x 12 x 1,100 GSM)(as per our sample)	3,000 pcs	-do-
4.	Blank certificate of Deaths(10 x 12 x 1,100 GSM) (as per sample)	4,000 pcs	Lot
5.	Blank certificate of Cremation(10 x 12 x 180 GSM) (as per sample)	3,000 pcs	-do-
6.	Receipt Challan Books(Yellow , Pink, White) as per sample	60 Books x 150 pgs. each (Two duplicate)	Lot
7.	Requisition pay slip(Order of Money Receipt)	100 Books x 100 Pages each	Lot
8.	Blank Certificate current system of Birth (8x12x1, 100 GSM) (E-Governance)	3,000 pcs.	Per thousand
9.	Blank Certificate current system of Death (8x12x1, 100 GSM) (E-Governance)	3000 pcs.	Per thousand
10.	Blank Certificate of Cremation System (E-Governance) (8 x 12 x 1, 100 GSM)	2000 pcs.	Per thousand
11.	Register of Cremation Record	2 Books x 100 Pages	Each/Lot
12.	Register of Death Cremation Record (Wooden)	2 Books x 100 Pages	Each/Lot
13.	Register of Death Record (Electric)	2 Books x 100 Pages	Each/Lot
14.	Daily Register of Birth Certificate	5 Books x 100 Pages	Each/Lot
15.	Daily Register of Death Certificate	5 Books x 100 Pages	Each/Lot
16.	Birth Certificate Issue Register	2 Books x 100 Pages	Each/Lot
17.	Birth & Death Sheet A-4 Size white paper 130 GSM MG Board	10,000 pcs.	Per Pkt. of 500 pcs./thousand pcs.
18.	Sub Register Report Book	100 Books x 100 Pages	Each/Lot

TAX DEPARTMENT & P.W.D.

Sl. No.	Description of the item.	Quantity Required	Rate Required
19.	Demand Bill for property Tax(as per our sample)	42,000 pgs.(10x10-60GSM)	Lot/per thousand
20.	Tender Form(as per our sample)	600 pcs.	Lot/per thousand
21.	Form No. 97(as per our sample)	1000 pcs.	per thousand
22.	Permission for Puja & Festival(Erection poles & pandels) as per sample	50 books x 100 pgs	Lot
23.	Erection of poles and pandels (permission Form) as per sample	50 book x 100 page each	Lot
24.	Work order pad	100 pads x 50 pgs.	Lot
25.	Form No. PW/01	200 pcs.	Lot

BUILDING DEPARTMENT

Sl. No.	Description of the item.	Quantity Required	Rate Required
26.	B.D.-7 for fine	6 pads x 100 pages each	each
27.	ক্রমাঙ্ক বাস্তুবিভাগ/৪	3 pads x 100 pages each	Lot
28.	B.D.-3 Issuing Register	2 Books x 100 Pages	Each/Lot
29.	B.D/01 Notice Pad	10 Pads x 100 Pages Each	Lot/Thousand
30.	Form – H	03 Pads x 100 Pages Each	Per pad/ Lot
31.	Form-C	30 pads x 100 Pages Each	Per Pad/ Lot
32.	B.D./4/A Notice Pad	10 Pads x 100 Pages Each	Lot/Thousand
33.	B.D. /0 2/M Notice Pad	25 Pads x 100 Pages Each	Lot/Thousand
34.	B.D./3/ Notice Form - D	30 Pads x 100 Pages each	Lot/Thousand
35.	Form No. General B/02 Bengali	5 Pads x 100 Pages each	Per Pad/Lot
36.	Form No. General B/02 English	5 Pads x 100 Pages each	Per Pad/Lot

(EDUCATION DEPTT.)

Sl. No.	Description of the items	Quantity required	Rate Required
35.	Result Sheet	500 pcs	Lot
36.	Salary Bill (Loose)	500 Pcs.	Lot
37.	Student Fees Collection Receipt Book	20 Book x 25 Pages each	Lot
38.	School Certificate	10 Books x 50 Pages each	Lot
39.	Transfer Certificate	10 Books x 50 pages each	Lot
40.	Acquaintance Register	5 Books x 50 Folio each	Lot
41.	Cash Book	5 Books x 100 Folio each	Lot
42.	Triple Challan	5 Nos.	Lot
43.	Student Fees Collection Receipt Book	10 Books x 100 pages each (4 Receipt in each page of 10 Books)	Lot
44.	Student Attendance Register (Single Folio)	50 Nos.	Per No.
45.	Student Attendance Register (Double Folio)	50 Nos.	Per No.
46.	Report Card (Class-I & II)	300 Nos.	Per No.
47.	Report Card (Class-III & IV)	300 Nos.	Per No.
48.	Contingency Form	500 Nos.	Per No.
49.	Fees collection receipt book (4 receipt x25page)	10 Books	Per book

CASH DEPARTMENT

Sl. No.	Description of the items	Quantity required	Rate Required
51.	Cashier Cash Book (As per specification)	4 Books	Each
52.	Treasury Challan (As per specification)	6 Books	Each
53.	Miscellaneous Challan (As per specification)	12 Books	Each
54.	Cash Disbursement Register (As per specification)	4 Books	Each
55.	Register of details daily cash balance(as per our sample)	3 books x 150 folio each	Each
56.	Imprest cash Register (as per sample)	1 book x 100 folio each	Each
57.	Undisburse Register of Pension	1 book x 100 folio each	Each
58.	Revenue Register	1 book x 100 folio each	Each

MAYOR OFFICE & TYPE

Sl. No.	Description of the item.	Quantity Required	Rate Required
59.	Letter Head pad Blank Legal size (Eng.) Best quality (loose sheet)	60 pkts. x 100 pgs	per lot/Each
60.	Letter Head pad Blank Legal (Beng) Best quality (loose sheet)	50 pkts. x 100 pgs	per lot/Each
61.	Letter Head pad (Blank) A 4 size (Eng.) Best quality (loose sheet)	100 pkts. x 100 pgs.	per lot/Each
62.	Letter Head pad Blank small size (Beng) Best quality (loose sheet) 1/6 with Printing	40pkts x 100 pgs	per lot/Each
63.	Letter Head pad Blank small size (Eng.) Best quality (loose sheet) 1/6 with Printing	40pkts x 100 pgs	per lot/Each
64.	Letter Head Pad) A 4 size (Beng.) Best quality (loose sheet)	25pkts x 100 pgs	per lot/Each

RABINDRA BHAWAN

Sl. No.	Description of the item.	Quantity Required	Rate Required
65.	Provisional Booking permission Form	10Books x 100 page each	per lot
66.	Rabindra bhaban final booking permission Form	10Books x 100 page each	per lot
67.	Rabindra Bhaban declaration Form	5 Books x 100 page each	per lot
68.	Rabindra Bhaban scating arrangement chart	5 Books x 100 page each	per lot
69.	Cash memo of Puthighar (with duplicate)	50Books x100 Page each	per lot
70.	Challan Book (Puthighar) with 2 cap duplicate)	20Booksx150 pages each	per lot
71.	Puthighar Book purchase requisition pad	10Booksx100 pages each	per lot
72.	Rabindra Bhaban letter head pad	10 Books x 100 pages each	per lot
73.	Register of Rabindra Bhaban Hall, Guest House Booking	3 Books x 400 Pages each	Lot
74.	Register of Rabindra Bhaban Hall & Guest House Booking 400 Page as per sample	4 Books x 400 Pages	Lot

WONDERLAND PARK

Sl. No.	Description of the item.	Quantity Required	Rate Required
75.	Coupon for Boating (Value Rs.15/-)	30,000 Nos.	Lot
76.	Entry ticket of Wonderland Park (Value Rs. 20/-)	1,00,000 Nos.	Per 10,000 Nos.
77.	Parking fees Ticket (Value Rs. 50/- Per Vehicle)	10,000 Nos.	Per thousand
78.	Picnic Spot Booking ticket (Value Rs. 200/- Per Spot)	5000 Nos.	Per thousand
79.	Application Form for Booking of Wonderland Guest House.	5 Books x 100 Pages each	Lot
80.	Application Form for provisional Booking of Wonderland Guest House	5 Books x 100 Pages each x 3	Lot
81.	Application Form for Final Booking of Wonderland Guest House	5 Books x 100 Pages each x 5	Lot
82.	Format for intimation of Guest/Boarder for stay in Wonderland Guest House.	5 Books x 100 Pages each	Lot
83.	Form for instruction to the in-charge Wonderland Park Guest House, Khalisani Bowbazar, Chandernagore.	5 Books x 100 Pages each	Lot

LICENSE DEPTT.

Sl. No.	Description of Stores	Quantity Required	Rate required
84.	Challan (As per our sample)	8 books x 250 folio (each)	Lot
85.	Richshaw Register(As per our sample)	2 books x 200 folio(each)	Lot
86.	Cycle Van Register (As per our sample)	-do-	-do-
87.	Puller Register (As per our sample)	-do-	-do-
88.	Certificate Book of enlistment Trade License (As per our sample)	100 books x 100 folio(each)(with duplicate)	lot
89.	Receipt book of cycle Rickshaw (Form No.36/94)	20 Books x 100 pages(each) (with duplicate) (As per our sample)	Lot
90.	Receipt book of cycle van Rickshaw (Form No. 24(83))	10 books x 100 pages(each)(with duplicate) (as per our sample)	Lot
91.	Receipt book of Puller -do-	20 Books x 100 pages (each) (with duplicate)	Lot
92.	Application Form for New Trade License Enlistment (as per our sample)	30 books x 100 pages each	lot
93.	Rickshaw driver from(as per sample)	10 books x -do-	-do-
94.	Rickshaw License Renewal form (as per our sample)	10 books x -do-	-do-
95.	Demand Notice -do-	100 books x -do- (Double Carbon)	Lot
96.	Business Matter Meeting Notice(as per our sample)	5 Books x -do-	Lot
97.	Business matter permit Notice(as per our sample)	5 Books x -do-	Lot
98.	Cycle Rickshaw Owner Card with Plastic Cover	(2000 Nos. with Printing) (As per our sample)	Lot
99.	Cycle Rickshaw Owner Envelope	2000 Pcs. (White Plastic) Envelope	Lot
100.	Cycle Rickshaw Owner Form (as per our sample)	10 Books x -do-	Lot
101.	Trade License Renewal Form	10 books x 100 pages each	Lot
102.	Notice for visiting	10 books x 100 pages each with duplicate	Lot
103.	Puller Owner Card	2000 Pcs.	Lot
104.	Puller Owner Envelope (White) Plastic	2000 Pcs.	Lot

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ASSESSMENT DEPARTMENT & ALL BOROUGH OFFICES

Sl. No.	Name of Item	Quantity required	Rate Required
105.	Final Bill Form (Yellow 1 st page)	1000 pcs.	-do-
106.	Final Bill Form (Yellow 2 nd page)	1000 Pcs.	-do-
107.	Running Bill Form (1 st page)	500 Pcs.	-do-
108.	-do- 2 nd page	500 Pcs	-do-
109.	Building Plan Form "A"	50 Pad x 100 pages each	-do-
110.	-Do-"B"	30 Pad x 100 pages each	-do-
111.	-Do-"C"	80 Pad x 100 Pages each	-do-
112.	-Do-"D"	-do-	-do-
113.	-Do-"E"	30 Pad x 100 pages each	-do-
114.	-Do-"F"	-do-	-do-
115.	-Do-"G"	-do-	-do-
116.	-Do-"H"	-do-	-do-
117.	-Do-"I"	-do-	-do-
118.	-Do-"L"	-do-	-do-
119.	-Do-"O"	-do-	-do-
120.	Old Building form (Bengali)	5 Books x 100 pages each	lot
121.	Master Roll (for G.R.)	500 pcs.	Lot
122.	Master Roll (Attendance Sheet)	2000 pcs.	Lot
123.	Application for Vat & septic tank clearance	40 Books x 100 pages each	lot
124.	Notice under sub rule 114/3 of C.M.C Act 1990	20 Books x 100 pages each	lot
125.	Notice 138	20 B x 100 Pages each	lot
126.	Departmental Charges Receipt	15 Pads x 100 Pages each	lot
127.	Letter of visiting	40 Pads x 100 Pages each	lot
128.	Form No.Ass/01 Order sheet Mutation	40 Books x 100 pages (each)	Lot
129.	Form No.Ass/02 Order sheet Sub-Division	40 Books x 100 pages (each)	Lot
130.	Form No.Ass/03 Order sheet Creation	40 Books x 100 pages (each)	Lot
131.	Form No.Ass/06 Application from for A.R.True Copy	60 Books x 100 pages (each)	Lot
132.	Form No.Ass/07 Notice for Mutation/Sub-Division/Amalgamation (Duplicate)	60 Books x 100 pages (each)	Lot
133.	Form No.Ass/08 Notice for deed verification	50 Books x 100 pages (each)	Lot
134.	Form No.Ass/09 Order sheet Amalgamation (Bengali)	40 Books x 100 pages (each)	Lot
135.	Form No.Ass/10 Notice for Rectification (Bengali)	40 Books x 100 pages (each)	Lot
136.	Form No.Ass/11 Notice form Annual Valuation (Bengali)	40 Books x 100 pages (each)	Lot
137.	Form No.Ass/12 Application from for Mutation	50 Books x 100 pages (each)	Lot
138.	A.R. Copy Deposit Slip (Code No. 230)	(100 x 2)x50 pad	Lot
139.	Plinth Notice	30 Books x 100 Pages (each)	Lot/Each
140.	Information Notice	30 Books x 100 Pages (each)	Lot/Each
141.	Notice 138	5 Books x 100 Pages (each)	Lot/Each
142.	Work Register	15 Books x 100 Pages (each)	Lot/Each
143.	Review Notice	50 Books x 100 Pages (each)	Lot/Each
144.	Assessment Review Order Sheet	50 Books x 100 Pages (each)	Lot/Each
145.	New Building Format	30 Books x 100 Pages (each)	Lot/Each
146.	Building Plan Register	10 Books x 200 Pages (each)	Lot/Each
147.	Site Plan Register	10 Books x 200 Pages (each)	Lot/Each
148.	Stock Register	10 Books x 200 Pages (each)	Lot/Each

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MARKET DEPTT.

Sl. No.	Description of Stores	Quantity Required	Rate Required
149.	Toll token	400 Books x 250 pages each Price 2/-	Lot
150.	Collection Register (For room of L.G. Bazar Daily rent collection with Front level)	2 Books x 450 pages each	each
151.	Collection Register (For Goomti of L.G. Bazar Daily rent collection with Front level)	2 Books x 350 pages each	each
152.	Monthly Rent Collection Register (For room of L.G. Bazar Front Level)	1 Book x 100 pages each	each
153.	Monthly Rent Collection Registrar (for Khalisani P.B. & Others) with front level	1 Book x 100 pages each	each
154.	Monthly Rent Collection Register (For Khalisani Bowbazar & Others) with front level	1 Book x 100 pages each	each
155.	Daily Rent collection receipt book (with duplicate) each	150 books x 100 pages	each/lot
156.	Slaughter house Register	4 Books x 200 folio each	each/lot
157.	Slaughter house receipt Books (with duplicate)	100 books x 100 pages each	each/lot
158.	Daily Rent collection receipt book (with duplicate) for church Road Barabazar	5 books x 100 pages each	each/lot
159.	Daily Rent Collection Register (For Church Road to Barabazar with Front Level)	2 Books x 100 pages each	each/lot

CONSERVANCY DEPTT.

Sl. No.	Description of Stores	Quantity Required	Rate Required
160.	Details of daily attendance(from No.CN/01)	80 Pad x 100 Page each	do
161.	Form No. CN/02	100 Pad x 100 Page each	do
162.	Present & Absent of Labour (form No.CN/03)	50 Pad x 100 Page each	do
163.	Daily work Report(Form No.4)	60 Pad x 100 Page each	do
164.	Monthly Absent list Form No.CN/05	30 Pad x 100 Page each	-do-
165.	Attendance Master Roll	420 Nos.	Per No.
166.	C.L. Form of Labour	30 Books x 100 Pages each	Each/Lot
167.	E.L. Form of Labour	30 Books x 100 Pages each	Each/Lot
168.	Master Roll Attendance Register	50 pcs.	Per pc.

ADM DEPTT. & P.G. CELL

Sl. No.	Description of Stores	Quotation Required	Rate Quantity
169.	Material list (For comparative statement)	20 Books x 100 pages each	Lot
170.	Attendance Register	100 Books x 100 pages each	Each/Lot
171.	C.L. Form	100 Books x 200 pages each	Each/Lot
172.	E.L. Form	100 Books x 200 pages each	Each/Lot

STORE & RECEIVING DESPATCH

Sl.NO.	Description of the Stores	Quantity required	Rate required
173.	Miscellaneous receipt Book (as per sample) (9"x5")	1000 books x100 pages (each) with duplicate (size 9"x5")	Lot
174.	Holding Tax receipt from No.10, (as per our sample)	1000 books x 100 pages (each) with duplicate	per thousand
175.	Stock and store Register (as per sample)	4 Nos. x 200 folio(each)	pcs
176.	Register of Letter Received	100 Books x 200 Pages	each/lot
177.	Register of Letter Issued	100 Books x 200 Pages	each/lot

R/D DEPARTMENT

Sl.NO.	Description of the Stores	Quantity required	Rate required
178.	Visitors slip (As per sample)	100 Books x 250 pages (each)	Lot
179.	CMC Postal Register	8 Books x 200 Pages each	Lot

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WATER WORKS DEPARTMENT

Sl. No.	Description of the item.	Quantity Required	Rate Required
180.	Duty slip pad	15 Books x 100 pages each	Lot
181.	Honorarium Sheet	15 Books x 100 pages each	-do-
182.	Leakage line repairing notice at G.T Road F.No. ww/06	25 books x 100 page each	-do-
183.	Road restoration charge fee Register	2 books x 100 folio each	-do-
184.	Particulars of new connection of water lines of different Holding Register	1 books x 200 pages each	Lot
185.	Daily Job allotment slip (As per sample)	12 books x 100 pages each	-do-
186.	Leakage Notice for private Holding	12 books x 100 pages each	-do-
187.	Notice for private Holding	6 books x 100 pages each	-do-
188.	Remarks letter (Bengali) Form No.ww/03	30 books x 100 pages each	-do-
189.	Notice pad for intimation to P.W.D. Gr. Elec. supply etc.	20 books x 100 pages each	-do-
190.	Notice pad for repairing of leakage	30 books x 100 pages each	-do-
191.	Notice pad for new water connection/leak/repair/ferule etc. Form No.ww/02	30 books x 100 pages each	-do-
192.	Pad for enquiry report in connection with new water connection	30 books x 100 pages each	-do-
193.	Pad for Honorarium(small)	10 books x 100 pages each	-do-
194.	New connection Notes sheet	10 books x 100 pages each	-do-
195.	C.M.C Notice works (Bengali)	20 books x 100 pages each	-do-
196.	Scheme Register	5 books x 100 folio each	-do-

LAW DEPARTMENT

Sl. No.	Description of the item.	Quantity Required	Rate Required
197.	Suit Register	1 book x 200 pages each	Each
198.	Special conquest Register	12 Books x 100 Pages each	Each/Lot

NUHM CELL AND HEALTH DEPARTMENT

Sl. No.	Description of the item.	Quantity Required	Rate Required
199.	OPD Ticket Binding Book	200 Books x 200 Pages each	Each/Lot
200.	Prescription Book for the Out-reach Camp	100 Books x 100 Pages each	Each/Lot
201.	Lab Report Card	80 Packets x 100 Pages	Per Pkt.
202.	UHND Attendance Format (printing)	1000 pcs.	Per pc.
203.	Referral Slip Book	10 Books x 100 slips	Per Slip
204.	Medicine Stock Register (As per sample)	---	---
205.	Lab Stock Register (As per sample)	---	---
206.	Printed Medicine Register (As per sample)	---	---
207.	P.P Ziplock Packet (4"x6", 5"x7" & 8"x6")	10 Packets	Per Pkt.
208.	Vaccine Tagging Sticker (Small)	5 Packets	Per Pkt.
209.	Due List Format for Vaccination Programme	1500 pcs.	Per 100 pc.
210.	Requisition Book (Printed)	6 Such	Per such
211.	Note Sheet Book (Printed)	8 Such	Per such
212.	UHND Report Format (Printing)	300 pcs.	Per pc.
213.	Vaccine Tagging sticker (small)	5 pkts	Per pkts
214.	District Report Format (HMIS)	As per programmatic requirement	
215.	Due list format	Do	
216.	Field level monitoring report format	Do	
217.	Advance tour programme plant format	Do	
218.	Leprosy reporting format	Do	
219.	Leprosy referral Slip	Do	
220.	Printed (As per specification)vaccine register	1pc	Per pc
221.	R.I Coupon printed	As per programmatic requirement	
222.	Vaccines Distribution chart (both side printed)	Do	

WATER WORKS DEPTT.

Sl. No.	Description of the item.	Quantity Required	Rate Required
223.	Duty slip pad	15 Books x 100 pages each	Lot
224.	Honorarium Sheet	15 Books x 100 pages each	-do-
225.	Honorarium sanction pad (Eng.)Form No.WW/01	25 Books x 100 pages each	-do-

226.	Honorarium Register	4 books x 100 folio each	-do-
227.	Authorization pad for plumbing works F.No.WW/05	80 books x 100pgs each	-do-
228.	Application for House connection Form No.ww/04	50 books x 100 pgs each	-do-
229.	Drinking water supply fee Register	2 books x 200 folio each	-do-
230.	Leakage line repairing notice at G.T Road F.No. ww/06	25 books x 100 page each	-do-

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WATER WORKS DEPTT.

Sl. No.	Description of the item.	Quantity Required	Rate Required
231.	Water Meter sealed register	2 books x 200 folio each	-do-
232.	house connection fee Register	2 books x 200 folio each	-do-
233.	Road restoration charge fee Register	2 books x 100 folio each	-do-
234.	Water tank supply Form (Beng.)	50 books x 100 pages each	-do-
235.	Particulars of new connection of water lines of different Holding Register	1 books x 200 pages each	Lot
236.	Daily Job allotment slip (As per sample)	12 books x 100 pages each	-do-
237.	Leakage Notice for private Holding	12 books x 100 pages each	-do-
238.	Notice for private Holding	6 books x 100 pages each	-do-
239.	Remarks letter (Bengali) Form No.ww/03	30 books x 100 pages each	-do-
240.	Notice pad for intimation to P.W.D. Gr. Elec. supply etc.	20 books x 100 pages each	-do-
241.	Notice pad for repairing of leakage	30 books x 100 pages each	-do-
242.	Notice pad for new water connection/leak/repair/ferule etc. Form No.ww/02	30 books x 100 pages each	-do-
243.	Pad for enquiry report in connection with new water connection	30 books x 100 pages each	-do-
244.	Water connection from issue Register	5 books x 200 folio each	-do-
245.	Plumbing works Register	2 books x 200 folio each	-do-
246.	Pad for Honorarium(small)	10 books x 100 pages each	-do-
247.	Log Book(for pumps)	100 books x 200 pages each	-do-
248.	New connection Notes sheet	10 books x 100 pages each	-do-
249.	Register of Assets	2 books x 100 pages each	-do-
250.	Daily consumption Register Book(water Treatment plant) Log Sheet (1 MGD)	10 books x 100 folio each	Lot
251.	Log Sheet (5 MGD) G.W.T. Plant	10 books x 100 folio each	-do-
252.	C.M.C Notice works (Bengali)	20 books x 100 pages each	-do-
253.	Scheme Register	5 books x 100 folio each	-do-

Commissioner/Secretary/Finance Officer
Chandernagore Municipal Corporation

Secretary
Chandannagar Municipal
Corporation

Copy to :-

1. Commissioner/Secretary/F. O.
2. E.O & O.C (T.P.Cell)
3. Engineer
4. A. O.
5. Computer Deptt. (for immediate uploading the notice in the official website.)
6. Store
7. Office Notice Board
8. Borough Notice Board 1,2,3,4,5

9. M/S.....

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Commissioner/Secretary/Finance Officer
Chandernagore Municipal Corporation

Secretary
Chandannagar Municipal
Corporation